

**GOVE COUNTY MEDICAL CENTER
QUINTER, KANSAS
BOARD OF TRUSTEES SPECIAL MEETING MINUTES
November 12, 2024
7:00 PM**

The Special meeting of the Gove County Medical Center Board of Trustees (BOT) was held on Tuesday, November 12, 2024 at 7:00 p.m. in the Conference Room

Members Present were:

Cheryl Remington
Terry Ostmeyer
Deana Zerr
Dave Polifka
Greg Beougher

Employees:

Megan Heier
Doreen Wente
Conner Fiscarelli (in @ 9:00 pm)

Visitors:

None

CALL TO ORDER:

Chairperson, Terry Ostmeyer, called the meeting to order at 7:02 pm. Dave moved to approve the agenda with items 2 & 3 switched. Greg seconded and it carried 5-0.

EXECUTIVE SESSION:

Cheryl made a motion to enter into executive session at 7:02 pm for one (1) hour pursuant to KSA 75-4319 (b)(1) for the purpose of personnel matters relating to non-elected personnel with Megan Heier present. Deana seconded and it carried 5-0. The open meeting reconvened at 8:02 pm with no decision made.

Deana made a motion to enter into executive session at 8:03 pm for 30 minutes pursuant to KSA 75-4319 (b)(1) for the purpose of personnel matters relating to non-elected personnel with Megan Heier present. Cheryl seconded and it carried 5-0. The open meeting reconvened at 8:33 pm with no decision made.

Cheryl made a motion to enter into executive session at 8:33 pm for 15 minutes pursuant to KSA 75-4319 (b)(1) for the purpose of personnel matters relating to non-elected personnel with Megan Heier present. Deana seconded and it carried 5-0. The open meeting reconvened at 8:48 pm with no decision made.

Cheryl moved and Dave seconded that the board take a 10 minute recess at 8:49 pm and it carried 5-0. The open meeting reconvened at 8:58 pm.

Deana made a motion to enter into executive session at 8:58 pm for 35 minutes pursuant to KSA 75-4319 (b)(1) for the purpose of personnel matters relating to non-elected personnel with Megan Heier and Conner Fiscarelli present. Greg seconded and it carried 5-0. The open meeting reconvened at 9:32 pm with no decision made.

Deana made a motion to enter into executive session at 9:33 pm for 15 minutes pursuant to KSA 75-4319 (b)(1) for the purpose of personnel matters relating to non-elected personnel with Megan Heier and Conner Fiscarelli present. Greg seconded and it carried 5-0. The open meeting reconvened at 9:48 pm with no decision made.

Deana made a motion to enter into executive session at 9:48 pm for five (5) minutes pursuant to KSA 75-4319 (b)(1) for the purpose of personnel matters relating to non-elected personnel with Megan Heier and Conner Fiscarelli present. Greg seconded and it carried 5-0. The open meeting reconvened at 9:53 pm with no decision made.

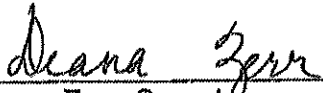
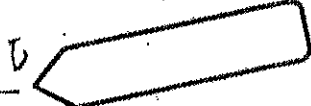
Cheryl moved and Dave seconded to approve the evaluation and it carried 5-0.

APPROVAL OF HVAC COMPRESSOR:

Conner stated that the compressor on the HVAC system is out on the unit for Dietary, Employee Dining Room and PT Gym. The compressor is specific to the unit and Trane will not support generic parts. Brad is looking into insurance coverage. Trane has given us a verbal quote of \$23,000. The board questioned if the damage may have been caused by the power outage on November 6. Discussion held. Cheryl moved and Deana seconded to give Conner permission to purchase parts for the HVAC for the amount necessary up to \$35,000 with a follow-up on the insurance coverage. It carried 5-0.

ADJOURN:

There was no further business to discuss. Greg moved and Deana seconded to adjourn the meeting. Motion passed 5-0. The meeting was adjourned at 10:02 pm.


Deana Zerr, Secretary 

**GOVE COUNTY MEDICAL CENTER
QUINTER, KANSAS
BOARD OF TRUSTEES MINUTES
October 25, 2024**

The October meeting of the Gove County Medical Center Board of Trustees (BOT) was held on Friday, October 26, 2024 at 8:00 a.m. in the conference room.

Board Members Present:

Dave Polifka
Cheryl Remington
Deana Zerr
Terry Ostmeyer (out @ 1102)
Greg Beougher

Employees Present:

Conner Fiscarelli (out @ 0928-0931)
Rob LaPierre (out @ 1003)
Harry Sturgeon (out @ 1044-1049)
Doreen Wente
Brad Mullins (out @ 1054)
Breann Powers (out @ 1003)
Megan Heier (in @ 0830-1017)
Sonya Cap (out @ 1054-1059)
Amber Yingling (out @ 1044)
Andrea Hargitt (out @ 1054)
Ivy Charles (in @ 0941 -1054)
Tara Thornburg (out @ 1054)
Dr. Machen (in @ 0952-1017)

Visitors Present:

Travis Lieb—Forvis (out @ 1003)
Larry Manhart (out @ 0928)
Connie Weber (out @ 1044)

1. CALL TO ORDER:

Chairperson Terry Ostmeyer called the meeting to order at 8:05 a.m.

2. RECITE MISSION, VISION AND VALUES:

Chairperson Terry Ostmeyer recited the Mission, Vision, and Values.

3. QUERY FOR ADDITIONAL ITEMS:

Deana added KHA conference report. Cheryl moved and Greg seconded to approve the agenda with the addition and it carried 5-0.

4. MINUTES:

The September regular meeting minutes were reviewed. Deana moved and Cheryl seconded to approve the minutes as presented and it carried 5-0.

The special Sales Tax Forum #1 minutes from October 14, 2024 were reviewed. Dave moved and Cheryl seconded to approve the minutes as presented and it carried 5-0.

The special Sales Tax Forum #2 minutes from October 14, 2024 were reviewed. Cheryl moved and Deana seconded to approve the minutes as presented and it carried 5-0.

STRATEGIC PRIORITIES:

PROVIDING A PERSON-CENTERED EXPERIENCE

- **STANDING ITEMS:**

- **Sonya—Patient Satisfaction Committee Report**
Sonya will get data to the board as soon as it is available.
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CARE YOU CAN TRUST

- **STANDING ITEMS:**

- **Harry—QA/QI minutes—Read and Review**
The board reviewed the QA/QI minutes. Harry reviewed important points in the minutes.
- **Harry—Current Quality Improvement Projects**
Harry discussed project updates. Our biggest quality program currently is the OB program. Conner discussed. Harry discussed the state or federal Quality Care for OB program.
- **Harry—September 2024 Environmental Rounds Findings**
Harry handed out the September findings list and discussed..
- **Harry/Sonya—Mock Survey Results**
The action plan is in the shared drive for department managers to complete.

- **New Business:**

- **Conner—Radiology Group**

- United Radiology group who performs out reads sent out termination of contract notices and issued new contracts. The new contract is not financially feasible for us. Amber has been researching other radiology groups and it seems all groups are doing the same thing. Conner discussed pricing. We are looking at Hays Med for the future. We may have to sign an extension with URG due to IT needs on our end. Amber discussed overnight reads and how this change affects fees and bills for our patients.

BE THE DIFFERENCE IN OUR COMMUNITIES

- **STANDING ITEMS:**

- **Conner—Upcoming Volunteer/Community Events**

We just found out that we will not be doing the Wheatland Football game concession stand at this evening's football game. Our next event is trunk or treat on October 31 if we have any departments interested.

- **Harry—Review PFAC Minutes**

The group has completed the video training series.

BE A GREAT PLACE TO WORK

- **STANDING ITEMS:**

- **Megan—Personnel Reports**

Megan reviewed the list with the board members.

- **Sonya—Recruitment and Retention Committee/Award Nominees Report**

We had a total of 12 Sunflower award nominations and 33 Maple award nominations. We will have a come and go awards ceremony on October 28 from 1-3 pm with the recipients being announced at 1 pm. Sonya and Conner discussed restructuring the committee for more effectiveness. This will include more focused groups.

- **Sonya/Conner—Employee Engagement Scores and Committee Project Report**

We have received our scores from Press-Ganey. We did better than the national average. Conner discussed. Sonya is working with Press-Ganey on training for the department managers. The Employee Engagement Committee will present overall results to the board in November. We will use some of the information in our next strategic plan.

TODAY'S SUCCESS FOR TOMORROW'S FUTURE

- **STANDING ITEMS:**

- **Rob—Financial Report and Stats**

Rob discussed the September financials. He discussed agency expenses and the 340B program. There was much discussion concerning Medicare reimbursements. Dave moved and Greg seconded to approve the financials as presented and it carried 5-0.

- **Harry—Risk Management/Corporate Compliance/HIPAA Minutes**

The minutes were reviewed and discussed. Cheryl moved and Greg seconded to approve the minutes as presented and it carried 4-0.

- **NEW BUSINESS:**

- **Rob/Forvis—Audit 2023**

- Travis Liebel from Forvis handed out and went over the 2023 Audit draft. This will be finalized in a week or two with no significant changes. The board asked questions. Discussion held. The board will approve the final audit at a future meeting.

- **Conner/Ivy—DOT Grant**

- We need to write a grant for the purchase of a new transportation van. The grant is due the day before the next board meeting. Conner explained that the transportation program is a county program that is run by the hospital. Conner discussed the community match shared between the county and the hospital. The commissioners must approve the dollar amount to share. The board needs to vote to approve a higher end range of the amount shared. If the county amount remains at \$13,000, the hospital will be responsible for \$41,000. If the county increases to \$22,000, the hospital will be responsible for \$32,000. Cheryl feels the letter to the commissioners needs revised due to wording not being accurate. Conner would recommend approving the \$41,000 in case the commissioners won't raise their share. Terry feels we need to ask the commissioners to match with true half and make it a 50/50 split. Dave moved and Deana seconded to approve a maximum of \$41,000 with Conner presenting the 50/50 split and it carried 5-0.

- **Conner/Rob—Grainfield Clinic**

- Rob handed out and discussed the Grainfield clinic financials to date. This clinic is a non-reimbursable cost center because it is a stand-alone location. Conner discussed how the clinic affects the 340B program. Conner discussed access needs at Grainfield. We have not seen growth at the location. It has been mostly walk-in patients. Rob and Conner strongly recommend closing the Grainfield Clinic and utilizing Jamie here at Bluestem. The majority of the board feels we should reduce hours and close at the first of the year. We will begin to put out communication to the public. Conner and Andrea will work on a plan of action. It is the consensus of the board to pursue closing the Grainfield clinic.

INVEST IN OUT LEADERS:

- **STANDING ITEMS**

- **Sonya—Leadership Training Updates**

- The next training will be held in November.

- **NEW BUSINESS**

- **CEO evaluation**

- This was discussed in executive session.

5. CREDENTIALS COMMITTEE:

Megan presented a list of providers being credentialed/re-credentialed. Discussion held. Dave moved and Chery seconded to approve all providers presented and it carried 5-0.

6. POLICY AND PROCEDURES:

There were no policies for review.

7. EXECUTIVE SESSION:

At 10:44 am Dave moved and Deana seconded to enter into executive session for 15 minutes to discuss not-elected personnel pursuant to KSA 75-4319 (b)(1) with Conner and Megan present. It carried 5-0. The meeting was reconvened at 10:59 am with no decision made.

****OTHER BUSINESS:**

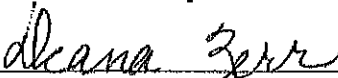
Deana is registered to participate in the KHA Board Member Series. She gave an update on the first session. She discussed board member job descriptions. Conner would like to address some of these things at the upcoming strategic planning. Deana will continue to bring information from the sessions. She asked if we could upload the information to Bellesboard and include it in the board packets. Conner discussed future revenue opportunities.

8. NEXT REGULAR BOARD MEETING:

The next regular meeting will be Friday, November 22, 2024 at 8:00 am in the Conference Room.

9. ADJOURN:

The regular meeting was adjourned at 10:44 am and the board entered into executive session. After the executive session, there was no further business to discuss. Greg moved and Deana seconded to adjourn the meeting and it carried 4-0. The meeting was adjourned at 11:00 pm.


Deana Zerr, Secretary

