

**GOVE COUNTY MEDICAL CENTER
QUINTER, KANSAS
BOARD OF TRUSTEES MINUTES
August 23, 2024**

The August meeting of the Gove County Medical Center Board of Trustees (BOT) was held on Friday, August 23, 2024 at 8:00 a.m. in the conference room.

Board Members Present:

Dave Polifka
Cheryl Remington
Deana Zerr (out @ 1146)
Terry Ostmeyer
Greg Beougher (out @ 1016-1017)

Employees Present:

Conner Fiscarelli
Rob LaPierre
Sonya Cap (out @ 1015-1020)
Tara Thornburg
Harry Sturgeon (out @ 0815-0816)
Doreen Wente
Brad Mullins (in @ 0837)
Andrea Hargitt
Amber Yingling
Liz McDonald

Visitors Present:

Larry Manhart (in @ 0815)

1. CALL TO ORDER:

Chairperson Terry Ostmeyer called the meeting to order at 8:01a.m.

2. RECITE MISSION, VISION AND VALUES:

Chairperson Terry Ostmeyer recited the Mission, Vision, and Values.

3. QUERY FOR ADDITIONAL ITEMS:

Laboratory Tour—Dave moved and Greg seconded to add the lab tour to the agenda and begin the tour at 8:20 am. It carried 5-0.

4. MINUTES:

The July regular meeting minutes were reviewed. Cheryl moved and Deana seconded to approve the minutes as presented. Motion carried 5-0.

**At 8:20 am the board took a break for the laboratory tour with plan to reconvene at 8:45 am. The regular meeting reconvened at 8:48 am.

STRATEGIC PRIORITIES:

PROVIDING A PERSON-CENTERED EXPERIENCE

- **STANDING ITEMS:**

- **Sonya—Patient Satisfaction Top Box Scores**

Conner discussed changes to the survey and setting up a Press-Ganey clinic survey.

CARE YOU CAN TRUST

- **STANDING ITEMS:**

- **Harry—QA/QI minutes—Read and Review**

Harry discussed and highlighted portions of the report. Dave moved and Cheryl seconded to approve the QA/QI minutes and it carried 5-0. Amber discussed a vendor issue/postal service distribution center issue. Patients are being advised to bring monitors back to radiology who will take care of sending them back. Tara discussed having some lab courier issues. Harry discussed the fire drill changes and the EPP flipbook update project. A QAPI project to develop quality measure for the OB program is being worked on. Andrea and the providers are working on a plan for the uptick in OB patients. Dr. Anna had 46 new OB patient visits in July. Conner discussed. Andrea discussed the current marketing efforts for OB. Deana shared positive comments from family of a recent OB patient. Discussion concerning CRNA coverage 24/7 and the requirement for OB and how it's helpful for other processes in the facility.

- **Harry/Sonya—Mock Survey Results**

Sonya discussed that we are waiting for the results of our mock survey. We still do a monthly CMS mock survey in house. Discussion held. We are a Level 4 Trauma Center and are working on certification/accreditation for better reimbursements.

BE THE DIFFERENCE IN OUR COMMUNITIES

- **STANDING ITEMS:**

- **Conner—Review Volunteer Data for YTD**

Conner reviewed recent participation and upcoming opportunities.

There is no final report on golf tournament dollars at this time.

The Waldo McBurney Run was discussed.

Conner stated that the Suicide Prevention event scheduled for September 21 has a higher number of participants this year.

We will try to do at least one concession stand in each school per sporting event this year. The Board expressed interest in volunteering for these event.

- **Harry—Review PFAC Minutes**

Harry highlighted portion of the meeting and projects, such as artwork in the hospital halls. The committee members are still working through the video training series.

BE A GREAT PLACE TO WORK

- **STANDING ITEMS:**

- **Megan—Personnel Reports**
Discussion held concerning personnel changes. Harry will assume all Risk and Compliance duties.
- **Megan—Department Manager Quarterly Reports**
The board reviewed the reports and asked questions. Andrea was questioned about the Grainfield clinic. Discussions concerning the clinic may need to be started at the board level. Discussion held.
- **Sonya—Recruitment and Retention Committee/Award Nominees Report**
Sonya stated that we are continuing to receive Sunflower and Maple award nominations. We will continue to promote the DAISY award. The committee is working on the 3RNET program and ways to improve recruitment. Sonya discussed. The committee is discussing community involvement to promote Gove County as it pertains to recruitment. The board made suggestions of community members who may be interested in being involved.
- **Conner—Employee Engagement Scores and Committee Project Report**
Sonya discussed the employee survey and what is on it. This will go out on September 3 and be available until September 24. If we have 70% or above participation, a celebration will be planned. This survey will be an annual event and it is completely anonymous.
- **Tara Thornburg—Laboratory Tour**
The board toured the lab this month. The next tour will be determined at a later date.

TODAY'S SUCCESS FOR TOMORROW'S FUTURE

- **STANDING ITEMS:**

- **Rob—Financial Report and Stats**
Rob discussed the report and answered board questions. He discussed the new AP/accounting hire. Rob discussed positive changes with staff duties. Discussion held.
- **Harry—Risk Management/Corporate Compliance/HIPAA Minutes**
These minutes were reviewed and there were no questions. Cheryl moved to approve the minutes. Greg seconded and it passed 5-0.
- **Conner—Marketing Campaigns—Sales Tax**
Conner handed out the document that will be published in the newspaper. The board too some time to read through the document. Conner explained that questions from the public are being answered with this document. Discussion

held. Board questions and comments were addressed. Suggestions were made. Deana suggested that board members reach out to others to inform the public to make an educated decision when voting. Conner stated he will add charity care and bad debt to the document. Terry had questions about allowing comments on our social media posts. They will be allowed. If there are follow-up questions, we will refer the public to the process of requesting the information formally. Discussion was held concerning setting a date for the open forum. We will see what feedback we get from the article and then set a date at the September board meeting. We will hold the forum in two sessions in Grainfield. The board extended their thanks to Conner, Rob and the committee for their hard work on this document.

- **NEW BUSINESS:**
 - **Rob/Travis Liebl—2023 Audit (tentatively moved to October)**
We will try to do this in September.

INVEST IN OUT LEADERS:

- **STANDING ITEMS**
 - **Sonya—Leadership Training Updates**
Sonya held leadership training at the August department managers meeting. Sonya discussed the exercise and the upcoming survey.
- **NEW BUSINESS**
 - **Conner—CEO evaluation (moved to September)**
Conner needs to finish the paperwork and get this out to board members. It was decided to move this to the October meeting.
- **OTHER BUSINESS:**
 - The presentation for Partnerships will be in September.
 - Brad discussed the Bobcat quote that he presented to the board. The board suggested looking for grants or other options. Discussion held. The board feels that they need more information and options. Brad will continue to work on this.
 - Discussion was held concerning the RNR Hearing and the Budget Hearing that will be held on Wednesday, August 28.
 - At 11:55 am, the board went to look at the new PT gym area.

5. CREDENTIALS COMMITTEE:

There were no credentials for August.

6. POLICY AND PROCEDURES:

There were no policies for review.

7. EXECUTIVE SESSION:

At 12:00 pm Dave moved and Deana seconded to enter into executive session for 15 minutes to discuss not-elected personnel pursuant to KSA 75-4319 (b)(1) with Conner, Rob and Sonya present. It carried 5-0. The meeting was reconvened at 12:15 pm with no decision made.

At 12:15 pm Dave moved and Deana seconded to enter into executive session for 10 minutes to discuss not-elected personnel pursuant to KSA 75-4319 (b)(1) with Conner, Rob and Sonya present. It carried 5-0. The meeting was reconvened at 12:25 pm with no decision made.

At 12:25 pm Dave moved and Deana seconded to enter into executive session for 10 minutes to discuss not-elected personnel pursuant to KSA 75-4319 (b)(1) with Conner, Rob and Sonya present. It carried 5-0. The meeting was reconvened at 12:35 pm with no decision made.

At 12:35 pm Dave moved and Deana seconded to enter into executive session for 10 minutes to discuss non-elected personnel pursuant to KSA 75-4319 (b)(1) with Conner, Rob and Sonya present. It carried 5-0. The meeting was reconvened at 12:45 pm with no decision made.

8. NEXT REGULAR BOARD MEETING:

The next regular meeting will be Friday, September 27, 2024 at 8:00 am in the Conference Room.

9. ADJOURN:

There was no further business to discuss. Deana made a motion to adjourn the regular meeting and enter into executive session. Cheryl seconded the motion and it carried 5-0. The regular meeting was adjourned at 12:00 p.m.


Deana Zerr, Secretary

**GOVE COUNTY MEDICAL CENTER
QUINTER, KANSAS
BOARD OF TRUSTEES SPECIAL MEETING MINUTES
BUDGET HEARING
August 28, 2024**

The Special meeting of the Gove County Medical Center Board of Trustees (BOT) was held on Wednesday, August 28, 2024 at 8:00 p.m. in the conference room.

Members Present were:

Dave Polifka
Cheryl Remington
Terry Ostmeyer
Deana Zerr

Employees:

Conner Fiscarelli
Rob LaPierre
Doreen Wentz
Sonya Cap
Brandon Weber

Visitors:

Connie Weber
Don Tilton
Larry Manhart
Coleen Tummons
Roger Powers
Shelly Holaday
Mike Haase

CALL TO ORDER:

Chairperson, Terry Ostmeyer, called the meeting to order at 8:00 pm in the conference room. Cheryl Remington moved and Deana Zerr seconded to approve the agenda and it passed 4-0.

OVERVIEW OF BUDGET DOCUMENTS:

Rob explained that this is a proposed budget. He went over each page of the handout. This is based off of six months and does not reflect the closing of the Long Term Care. Conner explained that some of the pages are just a "workbook" for figures. Rob explained that the changes of the LTC closing and Bluestem merger are not yet fully reflected on the cost report. This is the first year without LTC and addition of Bluestem and the 340B Program so there is no data to fall back on. Conner reminded the board that everything is a projection and explained how the workbooks are calculated. Discussion was held about the interim cost report. Conner discussed why the mill levy is important and how it is used and why this is not the year to reduce it. Discussion held.

PUBLIC FEEDBACK:

Don Tilton asked questions about the proposed budget and mill levy. Conner and Rob addressed his questions and concerns.

Roger Powers asked how many employees we currently have. Conner stated that we have approximately 150 employees which includes hospital, clinic and ELC. Connie Weber would like to see a breakdown of employees per department

Coleen Tummons asked when the last time was that the board did strategic planning. Conner stated that it was at the end of 2021. Colleen asked if there have been cuts in employee education expenses. Conner stated that we do send nursing to outside education because we need to keep up with standards. Last year we had an education and capital freeze.

Discussion held concerning getting sales tax back in the future if it doesn't pass this year.

Conner stated that we will do a public forum in October concerning the sales tax.

Brandon Weber asked the easiest way to learn about board and special meetings. This meeting was posted in the paper, on FaceBook and on the GCMC website. We can begin pushing emails out to the employees. It was felt that we need to post meetings more prominently in the newspaper, consider using the community sign, etc. Conner state that for the open forum, we will post flyers around the county and on social media, the website, and in the newspaper. Connie feels meetings should be more open to the public and make things easier to understand. She suggested quarterly public meetings.


Terry thanked everyone for attending and discussed the hospital department tours the board has been taking each month. He discussed the need to replace equipment that is at the end-of-life. We currently can't replace it. He asked what the public feels they would like for the hospital to provide. If full services are wanted, then they have to be paid for. Not having the funding of the sales tax and mill levy will cause loss of jobs and services. The community will be affected. He asked that if there were any more questions, they be directed at Conner and Rob.

BUDGET AND MILL LEVY APPROVAL:

Dave moved to approve the 2025 budget with 16.5 mills. Deana seconded and it carried 4-0.

ADJOURN:

There was no further business to discuss. Dave moved and Deana seconded to adjourn the meeting. Motion passed 4-0. The meeting was adjourned at 8:50 pm.


Deana Zerr, Secretary

**GOVE COUNTY MEDICAL CENTER
QUINTER, KANSAS
BOARD OF TRUSTEES SPECIAL MEETING MINUTES
REVENUE NEUTRAL RATE HEARING
August 28, 2024**

The Special meeting of the Gove County Medical Center Board of Trustees (BOT) was held on Wednesday, August 28, 2024 at 7:00 p.m. in the conference room.

Members Present were:

Dave Polifka
Cheryl Remington
Terry Ostmeyer
Deana Zerr

Employees:

Conner Fiscarelli
Rob LaPierre
Doreen Wente
Sonya Cap
Brandon Weber

Visitors:

Connie Weber
Don Tilton
Larry Manhart
Coleen Tummons
Roger Powers
Shelly Holaday
Mike Haase

CALL TO ORDER:

Chairperson, Terry Ostmeyer, called the meeting to order at 7:00 pm in the conference room. Cheryl Remington moved and Deana Zerr seconded to approve the agenda and it passed 4-0.

REVENUE NEUTRAL RATE DISCUSSION AND PROPOSAL:

Rob explained the Revenue Neutral Rate. This is our first year dealing with RNR due to now being an elected board instead of appointed. In the past, the commissioners handled it. We are now required to levy. Rob explained why we need to set the rate. We are proposing to start at zero (0) and requesting to go above zero (0).

PUBLIC FEEDBACK:

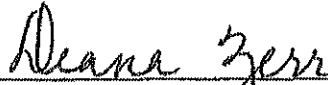
Questions were asked by the public that was present. Conner and Rob answered all questions.

RESOLUTION AND ROLL CALL VOTE:

Terry read resolution 2024-001. Dave moved to approve the resolution. Cheryl seconded. There was no further discussion. The roll call vote was taken. The motion carried 4-0.

ADJOURN:

There was no further business to discuss. Deana moved and Cheryl seconded to adjourn the meeting. Motion passed 4-0. The meeting was adjourned at 7:15 pm.



Deana Zerr, Secretary