

**GOVE COUNTY MEDICAL CENTER  
QUINTER, KANSAS  
BOARD OF TRUSTEES MINUTES  
July 26, 2024**

The July meeting of the Gove County Medical Center Board of Trustees (BOT) was held on Friday, July 26, 2024 at 8:00 a.m. in the conference room.

**Board Members Present:**

Dave Polifka  
Cheryl Remington  
Deana Zerr (zoom) (out @ 0937-0955)  
Terry Ostmeyer (phone) (out @ 0938)  
Greg Beougher (zoom) (in @ 0820-1040) (in @ 1045-1132)

**Employees Present:**

Conner Fiscarelli (out@1043-1055)  
Rob LaPierre (out @1059)  
Sonya Cap  
Tara Thornburg  
Harry Sturgeon (out @0951-0954)  
Doreen Wente  
Brad Mullins  
Andrea Hargitt  
Amber Yingling  
Megan Heier

**Visitors Present:**

Anne Kindling (zoom--in @ 0815)  
Viola Babcock

---

**1. CALL TO ORDER:**

Vice-Chairperson Dave Polifka called the meeting to order at 8:13 a.m.

---

**2. RECITE MISSION, VISION AND VALUES:**

Vice-Chairperson Dave Polifka recited the Mission, Vision, and Values.

---

**3. QUERY FOR ADDITIONAL ITEMS:**

Megan added three (3) CRNA's to credentialing.  
Cheryl moved and Deana seconded to amend the agenda. Motion carried 4-0.

---

**4. MINUTES:**

The July regular meeting minutes were reviewed. Cheryl moved and Deana seconded to approve the minutes as presented. Motion carried 4-0.

The July Special meeting minutes were reviewed. Deana moved and Terry seconded to approve the minutes as presented. The motion carried 4-0.

### STRATEGIC PRIORITIES:

---

#### **PROVIDING A PERSON-CENTERED EXPERIENCE**

---

- **STANDING ITEMS:**

- **Sonya—Patient Satisfaction Top Box Scores**

Sonya is working on gathering this information. She will report on this at a future meeting.

- **Sonya—Patient Satisfaction Committee Report**

This is a work in progress. Sonya will have reports and minutes once the committee is formed and meeting.

---

#### **CARE YOU CAN TRUST**

---

- **STANDING ITEMS:**

- **Harry—QA/QI minutes—Read and Review**

Harry discussed the minutes and attachments. The spreadsheet is in the shared drive for department managers. He discussed each part of the report. There will be new QAPI projects included.

- **Harry—QA/QI Report and Projects**

There is nothing to report at this time. New projects are being developed.

- **Conner/Harry—QM reports**

This is in development and there is nothing to report at this time.

- **Harry/Sonya—Mock Survey Results**

At this time, we only have one internal survey. Sonya explained CMS monthly rounding. Harry participated in a mock survey at Satanta last month. Quinter is scheduled to have a mock survey in July. He will be traveling to Lakin in August to take part in their mock survey. Harry discussed.

- **NEW BUSINESS:**

- **Ericka Nicholson—Risk Plan**

Harry explained that the only change to the plan is to reflect Harry as the risk manager and take Ericka's name off. Dave moved and Cheryl seconded to approve the plan with the changes presented. Motion carried 4-0. Deana asked if Harry will complete the training that Ericka has been doing. Conner discussed.

---

#### **BE THE DIFFERENCE IN OUR COMMUNITIES**

---

- **STANDING ITEMS:**

- **Conner—Review Volunteer Data for YTD**

Megan went over the events that GCMC has participated in so far.

- **Conner—Upcoming Volunteer/Community Events**  
Megan reviewed the upcoming opportunities. She discussed the possibility of being present at high school sporting events. All volunteers, including board members, will have shirts to wear at volunteer events.
- **Harry—Review PFAC Minutes**  
Harry reviewed the June minutes. PFAC has been discussing artwork and photography in the hospital halls. There were no negative patient experiences to review. Transportation has been discussed. The PFAC committee will be working through training/orientation videos.

---

## **BE A GREAT PLACE TO WORK**

---

- **STANDING ITEMS:**

- **Megan—Personnel Reports**  
Megan discussion personnel changes and open positions.
- **Sonya—Recruitment and Retention Committee/Award Nominees Report**  
Sonya discussed “Graze Anatomy”. This was a treat/food day where each department brought snacks for all employees to enjoy. This day was designed to build relationships between departments. Sonya discussed the DAISY, Maple and Sunflower awards. The nominees are recognized at Safety Huddle. Sonya shared the awards, cards, etc. that each nominee receives. Cheryl suggested taking pictures of each nominee receiving their pin. Tara Thornburg was recognized with a Sunflower award at this meeting. The R&R committee is beginning to work on the 3RNET program. It works with community to determine needs for recruitment. Sonya stated that she may ask a board member for involvement. The R&R committee is planning a food drive in November to benefit the local food pantry.
- **Conner—Employee Engagement Scores and Committee Project Report**  
Conner had nothing to report at this time.
- **Tara Thornburg—Laboratory Tour**  
The laboratory tour was moved to the September meeting due to time constraints.

---

## **TODAY'S SUCCESS FOR TOMORROW'S FUTURE**

---

- **STANDING ITEMS:**

- **Rob—Financial Report and Stats**  
Rob reviewed in detail the financial information in the board packet. He discussed figures that are incorrect and should be increased. These changes have been made and refiled. Conner discussed. Rob discussed BCBS claims reimbursements that were not correct. This was possibly a software issue. He working through this. This week, he filed an amended cost report. He discussed. He will be starting on the intermediate cost report in the next few weeks and will have it completed by the next board meeting. This report should

give us a much clearer picture of the LTC closing impact. Deana discussed working on more grants and that we should continue looking for grant opportunities. Discussion held concerning the property on 5<sup>th</sup> Street.

- **Ericka—Risk Management/Corporate Compliance/HIPAA Minutes**  
These minutes were reviewed.
- **Conner—Marketing Campaigns**  
Conner discussed the information being put out and what is being planned in the future. Financial information is being asked for by the public. Conner discussed how that information will be provided. There is much misinformation floating around that needs to be addressed. Conner is looking at the possibility of having an open forum. He discussed his reasoning for this and read the social media post and the questions being asked. The forum will be held before early voting takes place. We may do more than one. Conner will continue working with his marketing group. He would like to do an FAQ first to get information to the public. Deana suggested sharing the “charity care” stats with the public. Conner will bring this back to his committee. He discussed the collaborative with KHA data. Deana discussed clarifying our budget so people understand where the numbers come from. Discussion held.
- **Conner—Mill Levy**  
Conner had no new information. We will have open meetings on August 28. The mill levy RNR hearing will be at 7 pm and the budget hearing in conjunction with the RNR hearing will be at 8 pm. Both will be held in the GCMC conference room.
- **Conner—Treasurer Bond Signature**  
Conner stated that Greg needs to fill this out as the new treasurer. This can be done electronically and was sent to his email. Doreen can resend if needed.
- **Conner—Sales Tax Marketing Update**  
\*\*See Marketing Campaigns above.
- **Conner—Partnership Information**  
There will be a presentation at the August 23 board meeting. All board members need to be in attendance. Conner started the preliminary investigation and has discussed it with the commissioners who will also be invited to the meeting. Conner met with the commissioners with factual information with all available information. Our board makes the voting decisions. He doesn't expect a vote at the August 23<sup>rd</sup> meeting. This presentation will be for information only.

At 11:33 am, Dave called for a 5 minutes recess. The open meeting reconvened at 11:40 am.

---

## **INVEST IN OUT LEADERS:**

---

- **STANDING ITEMS**

- **Sonya—Leadership Training Updates**  
Sona holds quarterly leadership trainings at the department manager meetings. She and Megan are working on developing a program for leadership development.

- **NEW BUSINESS**

- **Conner—CEO evaluation due in August**

Conner shared the KHA guidelines. The new evaluation form will be sent to the board. Conner explained the process. Megan can work with Terry to decide who should do the “peer/direct” reviews.

- **Anne Kindling—Board Education**

Anne Kindling joined the meeting via Zoom at 8:20 am and provided information and training on KORA and KOMA.

---

## **5. CREDENTIALS COMMITTEE:**

---

- Danielle Elliott, LCPC—provisional
- Scott Dwane Myers, Jr—StatRad
- Evelyn Meyers Lorents—StatRad
- Sarah Gabel, DO—full (procedural/medication orders)
- David Cantral, MD—full (sleep study)
- Amanda Bennett, DO—full

Megan discussed the three additional CRNA's. Cheryl moved and Dave seconded to approve the presented credentials. Motion carried 4-0.

---

## **6. POLICY AND PROCEDURES:**

---

- Authority for Activation 10-102
- Generator Functionality and Testing 10-100
- National Incident Management System Training (NIMS) 20-503
- Purchasing Policy 10-101
- Restroom Waste Management Emergency 30-502
- Waiver 1135 Request 30-503

Cheryl moved and Deana seconded to approve the presented policies. Motion carried 4-0.

---

## **7. EXECUTIVE SESSION:**

---

Dave made a motion to enter into executive session at 9:06 am for 15 minutes pursuant to KSA 75-4319.B.2 for the purpose of attorney/client privilege with Rob, Sonya, Conner, Harry and Doreen present. Cheryl seconded the motion and it carried 5-0. The open meeting reconvened at 9:21 am with no decision made.

Dave made a motion to enter into executive session at 9:22 am for 15 minutes pursuant to KSA 75-4319.B.2 for the purpose of attorney/client privilege with Rob, Sonya, Conner, Harry and Doreen present. Cheryl seconded the motion and it carried 5-0. The open meeting reconvened at 9:37 am with no decision made.

At 9:37 am Cheryl moved and Dave seconded to take a 10-minute recess. Motion carried 4-0. The open meeting reconvened at 9:47 am.

---

## **8. NEXT REGULAR BOARD MEETING:**

---

The next regular meeting will be Friday, August 23, 2024 at 8:00 am in the Conference Room.

---

**9. ADJOURN:**

---

There was no further business to discuss. Cheryl made a motion to adjourn the meeting. Deana seconded the motion and it carried 4-0. The meeting was adjourned at 11:45 a.m.

  
\_\_\_\_\_  
Deana Zerr, Secretary