

**GOVE COUNTY MEDICAL CENTER
QUINTER, KANSAS
BOARD OF TRUSTEES MINUTES
November 17, 2023**

The November meeting of the Gove County Medical Center Board of Trustees (BOT) was held on Friday, November 17, 2023 at 8:00 a.m. in the conference room.

Members Present were:

Dave Polifka
Cheryl Remington
Deana Zerr
Terry Ostmeyer
Greg (Zoom in at 8:15 a.m.)

Employees:

Conner Fiscarelli (Out 11:32 a.m./In 10:36 a.m.)
Chris Dover (Out 9:42 a.m. / In 9:46 a.m.)
Ericka Nicholson (Out 9:36 a.m. / In 9:42 a.m.)
Harry Sturgen
Sonya Cap
Brad Mullins (Out 9:36 a.m. / In 9:42 a.m. / Out 10:31 a.m.)
Amber Yingling
Megan Heier
Doreen Wente
Will Hirsch

Attorney:

Catherine Walberg – Goodell, Stratton, Edmons & Palmer LLP (Zoom)
Anne Kindling – Joseph, Hollander & Craft LLC (Zoom)

Speaker:

Todd Linden – Board Education (8:40 a.m. – 9:15 a.m.)

Visitors:

Colleen Tummons (Out 11:22 a.m.)
Don Tilton (Out 11:26 a.m.)

Chairperson, Dave Polifka called the meeting to order at 8:00 a.m.

ADDENDUM'S TO AGENDA:

Deana stated she sent an email to Conner and Dave with items that she wanted added to the November agenda. Deana was informed by the Chairman of the Board of Trustees that the items in the email were both looked at by himself and Conner and that the items in the email are operational items not board items. Dave decided that the requested items would not be added to the agenda.

Terry made a motion to approve the November agenda as presented. Cheryl seconded the motion and it carried 3-1.

BLUESTEM MEDICAL, LLP:

None.

MINUTES:

The October regular minutes were reviewed. Dave made a motion to approve the minutes as presented with the exception of fixing the spelling of Andrea Hargitt's name. Terry seconded the motion and it carried 4-1.

Board Education:

Todd Linden provided information to the Board explaining the normal Board of Trustees fiduciary duties. The Board thanked Todd for clearly deciphering the duties that pertain to Board members or hospital administration.

DEPARTMENT MANAGERS REPORTS:

PERSONNEL:

A handout displaying a list of resignations, new employees, current open positions, pending new employees, terminations and employees changing status or positions was reviewed. No other discussion was held.

QUALITY/RISK:

Ericka informed the Board of Trustees that the 2024 Risk Plan was approved by KDHE.

CEO:

Bluestem Integration – Conner informed the Board of Trustees that the provider contracts are in their hands. Conner stated a special board meeting will need to be set up for the final approval.

Independent Living Apartments Update – December 2nd the ILAs will be transferred over to Gove County. The GCMC Dietary Department will still be available to make and deliver meals to the tenants. Tenants are allowed badge access to the hospital Monday – Friday, 8:00 a.m. – 5:00 p.m. but will have no access to the hospital on the weekends. Employees will not have any badge access to or from the Independent Living Apartments.

Minutes of Board Meetings on Website – After a discussion, the Board of Trustees would like to make the official, approved BOT minutes available on the GCMC website. This will allow the public to access the minutes easily.

Position Changes – Conner informed the BOT that the HR Director position will be advertised. The HR department will stay a department of two (2) this will include; HR Director and Julie Litfin, HR Assistant. Megan Heier will be moved to the Project Manager position once an HR Director is hired. Will Hirsch has been hired in the Maintenance Department, while Doreen Wente has been hired to do the Administrative Assistant position. Doreen will work more as a true Admin Assistant by assisting the CEO, CFO and CNO when necessary.

Future Rural Health Clinic Organizational Chart – Terry made a motion to approve the tentative Rural Health Clinic Organizational Chart as presented. Deana seconded the motion and it carried 5-0.

CFO:

October 2023 Financials – The October financials were provided to the BOT and presented by the Interim CFO, Chris Dover. Cheryl made a motion to approve the October 2023 financials, pending changes as discussed by BOT and CFO. Terry seconded the motion and it carried 5-0.

NEW BUSINESS:

CREDENTIALS COMMITTEE:

The Medical Staff recommended the BOT consider the following Providers for initial appointment and reappointment to the Medical Staff or Allied Health Professional Staff (AHP):

New: Emily Zillinger, APRN – Allied Health Professional
Sarah Gabel, D.O. – External Orders – Temporary Privileges
Amanda Bennett, D.O. – Psychiatric Medical Care LLC – Temporary Privileges
Mitchell Bailey, CRNA – Allied Health Professional – Provisional Privileges
Trevor Holsinger, CRNA – Allied Health Professional – Full Privileges
Paul McGinnis, M.D. – Psychiatric Medical Care LLC – Full Privileges
David Cantral, M.D. – Sleep Study – Temporary Privileges

After reviewing the above Provider applications, Deana made a motion to approve the Providers as presented. Cheryl seconded the motion and it carried 5-0.

Policy & Procedure:

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- 10-101 Active Shooter – Procedure for
- 10-102 Authority for Activation
- 10-300 Communications Plan
- 10-301 Gove County Early Learning Center Elopement – Procedure for
- 10-500 Emergency Preparedness Plan and Annual Review Training

- 10-518 Emergency Medical Treatment and Active Labor Act (EMTALA) and Medical Screening Examination (MSE)
- 20-300 Lockdown and Notification
- 20-704 Panic Button Emergency
- 20-904 Reunification Emergency Plan for Families
- 30-200 Tornado Warning and Severe Thunderstorm Warning

Terry made a motion to approve the policies as presented. Deana seconded the motion and it carried 5-0.

OTHER BUSINESS:

MINUTES:

The following October minutes were reviewed with no discussion.

- QA/QI Minutes
- SQSS Graph
- Risk Management, Corporate Compliance and HIPPA Minutes

EXECUTIVE SESSION:

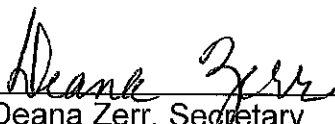
Dave made a motion to enter into executive session at 8:16 a.m. for 10 minutes for the purpose of attorney/client privileges with Anne Kindling, Conner and Ericka present. Cheryl seconded the motion and it carried 4-0. The open meeting reconvened at 8:26 a.m. with no decisions made.

Dave made a motion to enter into executive session at 8:27 a.m. for five (5) minutes for the purpose of attorney/client privileges with Anne Kindling, Conner and Ericka present. Deana seconded the motion and it carried 5-0. The open meeting reconvened at 8:32 a.m. with no decisions made.

Cheryl made a motion to enter into executive session at 8:33 a.m. for five (5) minutes for the purpose of attorney/client privileges with Anne Kindling, Conner and Ericka present. Deana seconded the motion and it carried 5-0. The open meeting reconvened at 8:38 a.m. with no decisions made.

Adjourn:

There was no further business to discuss Deana made a motion to adjourn, motion was seconded by Terry. Motion passed 5-0 and the meeting was adjourned at 11:34 a.m.


Deana Zerr, Secretary